

GENESIS FINANCE COMPANY LIMITED

ARCHIVAL POLICY FOR DISCLOSURES TO STOCK EXCHANGE

1. BACKGROUND

Pursuant to Regulation 30(8) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) requires every listed entity to make disclosure of events or information which, in the opinion of the Board of Directors of Genesis Finance Company Limited (“the Company”), is material and such disclosures shall be hosted on the website of the Company for a minimum period of five years and thereafter as per Archival Policy of the Company as disclosed on its website. In this context, the following policy has been framed and implemented by the Board of Directors of the Company.

2. OBJECTIVE OF THE POLICY

Pursuant to Regulation 30(8) of Listing Regulations, records are to be retained for the period of their immediate use, unless longer retention is required for historical reference, contractual, legal or regulatory requirements or for other purposes as may be set forth below. Records that are no longer required, or have satisfied their required periods of retention, shall be destroyed as per the procedure prescribed under law.

3. POLICY:

Taking into account the above provisions and other applicable provisions, the policy on archival of disclosures made to the stock exchanges is being made as under:

- a. All disclosures made under Regulation 30 of the Listing Regulations by the Company to the Stock Exchanges, where shares of the Company are listed, shall be hosted on the website of the Company for a period of 5 years and thereafter the same shall be archived so as to be available for retrieval for a further period of three years by storing the same on suitable media. Thereafter the said information, documents, records may be destroyed as per the policy on preservation of documents.
- b. This policy shall be placed on the Company’s website.

4. REVIEW AND AMENDMENT

- a. The policy shall be subject to review by the Board and is authorized to make such alterations to this policy as considered appropriate, subject, however, to the condition that such alterations shall be in accordance with the Listing Regulations.
- b. Any subsequent amendment / modification in the Listing Regulations, Act and/or applicable laws in this regard shall automatically apply to this policy.